How to Apply to the Online Master of Legal Studies (MLS) in Corporate Compliance

1. To start your application, please visit our application portal.

2. Enter your information to create an account.

3. You will receive an email with a temporary PIN.
4. Log in with this PIN and **set your password**.

5. Click **“Start New Application.”**

6. Select your application type from the dropdown menu, and click **“Create Application.”**

7. Click **“Open Application”** to get started.
8. We encourage you to begin with the “Recommendations” tab. Click “Add Recommender” and complete the form. Make sure you have this individual’s institutional email address rather than a personal email address. Click “Send to Recommender,” and your request will be delivered to the email address provided. Repeat for one more recommender.

Confirm receipt of this email with your recommenders. They will need to complete their recommendation and submit it back (directions are included). This can be a hold up in the application process, and Santa Clara University School of Law will not review applications that have not received recommendations. You will not be able to submit your application until all recommendations are received.

9. Next, start from the top and complete the following application sections:

- **Program of Study**
- **Personal Background**
- **Family**
- **Employment**
- **Resume**
- **Activities and Distinctions** – Include items such as participating as a board member for a charity, organizing nonprofit events, etc.
- **Education** – We highly recommend uploading your unofficial transcripts here
• **Standardized Testing** – Request a GMAT/GRE waiver here ([view requirements](#))

• **Test Scores** – If you did not qualify for the GMAT/GRE waiver, please add your test scores here; if required, international applicants should add test scores for TOEFL or IELTS here

• **Essays** – Aim for 300 to 500 words per essay (three total required); total word count should not exceed 1,200 words

• **Recommendations** – If you haven’t already completed this part!

• **Supplemental Questions**

• **Signature** – Electronically sign the Certification Statement and click “continue”

• **Review** – If anything is missing or incorrect, you will receive an error message. You cannot submit your application until the errors are corrected. Complete the missing/incorrect information, review the application, and submit.

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That’s it!

Review our [Admissions FAQs page](#) for more information.